

PCA Leadership Council Meeting
March 11, 2018 at 17:00 CST

In Attendance: Beth Abbott, Matthew Self, Gina Pond, Fred-Allen Self

Opening Prayer and Reflection: Gina did the reflection

Approval of Previous Month's Minutes

Approval of the minutes was unanimous by all involved. Gina will post past minutes for Fred-Allen shortly.

Approval and/or additions to the Agenda

Treasurer's Report

- Balance and Finance Report
 - Matt is waiting on Lawton for the money transfer from the old bank account to the new account.
- Taxes
 - Form 990 is due by May 15th, 2018
 - Individual tax forms need to go out. Matt will work on that the following week.
- Budget Updates (If Any)
 - None

Ordination Approvals

- Ken Szeto update
 - Ken is going through a lot medically, and we have not had any update on this process for ordination. We will reach out again to see what is going on.
- Jon Propper needs Ordination Certificate
 - We are going to update the certificate slightly before sending one out to Jon Propper.
- Reminder: Ordination Approval meeting: March 18, 2018, 5 PM
 - We need to get the files on the three, which is the number we think are ready for review, individuals who require approval for ordination. Gina will reach out to Lyle for this information so we can go over them before the actual meeting, individually.
 - We are discussing moving this meeting date to accommodate Beth so that she can more easily attend. We have moved the meeting to Tuesday, March 20, 2018 at same original time, 5:00 PM.

Old Business

- Changing bank update.

- Waiting on Lawton, See above under treasurer report.
- Wild Apricot Updates
 - Waiting for bank account to complete this. Matt did advise that the cost for WA is going down and will be more cost efficient for us.
- Facebook Updates
 - There have been no real issues as of late, and it's been a good thing. Fred-Allen believes that a full team of active admins has made things far better for the group as a whole.
- Discussion about Ordination process and Lyle
 - We are discussing the confusion/divide between the understanding of the committees that are trying to be put in place with the processes. We are inviting Marie Ba'tel to the meeting as well. We will be discussing the confusion further at the ordination meeting as well.
- Setting Membership Policy delivery dates.
 - We are going to try and have everything setup and official by July 1rst with August 1rst as a backup date.
- Beth suggests using pretty much the same type of letter for chaplaincy applicants that we give to new ordinands.
 - Uploading copy to folder on Google Drive

New Business

- Change date for April Meeting due to first Sunday been Easter Sunday.
 - The meeting is scheduled for April 2nd at 5:00 PM Central
- Discuss Beth teaching a secondary person to do ordination certificates.
- Discussion of meeting times
 - Do we need to change to a different day and time?
 - We are all good with the time.
 - Communication around absences
- One on Ones with Gina and LC Members and Lyle to help facilitate communication and find out about different needs.

Confirm Next Meeting

April 2nd at 5:00 PM

Closing Prayer

